Checklist for applications for “STAY!” and “Come and STAY!” grants

The following documents (single copy) have to be submitted:

Submitting the application electronically via E-Mail is possible. Please unite the documents to one pdf not exceeding 3 MB.

1. Certificates of above-average course and examination achievements.
2. Research proposal, work plan and schedule including information on the registration and the start of the research project (maximum 5 pages): short description of subjects, current state of research and methodological approach.
3. Letter of motivation which outlines the relevance of the research project for your personal career planning (maximum 2 pages).
4. Letter of reference by the supervising lecturer (maximum 2 pages).
5. Declaration of the respective department of the University of Freiburg demonstrating the willingness to accept the applicant. The department has to assure that a sufficiently equipped working place is available for the intended work.
6. Curriculum vitae in table form.
7. Copy of the certificate of qualification for university matriculation.
8. All university diplomas (e.g. intermediate examinations and diplomas, graduate, PhD).
9. Commitment of supervision by a full professor of the University of Freiburg.
10. If the doctorate is already completed, the oral examination should date back no more than twelve months. This does not apply to applicants for a “Come and STAY!” grant.
11. In the case of a not yet completed doctorate, a document proving the submission of the dissertation has to be provided.
12. Declaration that the research project is not financed otherwise by means from other foundations or sources.
13. Please confirm your agreement that the documents you submit will be passed on to the academic advisory board of the Neue Universitätsstiftung Freiburg.

Submission deadline is January 5, 2017